

**ANNAMALAI  UNIVERSITY**  
**Directorate of Distance Education**  
**470 – Master of Social Work (M.S.W)**  
**Third Semester**  
**Academic Year: 2022 – 2023**

**Assignment Topics**

This booklet contains assignment topics for the Third semester. Students have to write and submit assignments for **FOUR** papers as per the instructions given below:

1. Assignments should be in the own handwritten of the student concerned and not type-written or printed or photocopied.
2. Assignments should be written on A4 Paper on one side only.
3. All assignments (with enrolment number marked on the top right hand corner on all pages) should be put in an envelope with superscription “**Master of Social Work (M.S.W) Assignments**” and send to **The Director, Directorate of Distance Education, Annamalai University, Annamalai Nagar – 608 002** by **Registered Post**.
4. No notice will be taken on assignments which are not properly filled in with enrolment number and the title of the papers.
5. Students should send full set of assignments for all papers partial assignments will not be considered.

**Assignment Instructions**

Write assignments on **FIVE** questions in each paper. For each question the answer should not exceed 4-pages. Each assignment carries 25 marks (5 questions x 5 marks = 25). You are expected to write **FIVE questions for every subject**.

**Dates to Remember**

Last Date for submission : **01.11.2022**

Last Date for submission with late fee **Rs. 300/-** : **15.11.2022**

Assignments sent after **15.11.2022** will not be evaluated

**Dr. R. SINGARAVEL**  
Director

**MASTER OF SOCIAL WORK (MSW)**

**(5x5=25)**

**470E2310 – COUNSELLING AND GUIDANCE**

1. Explain the foundations of counseling
2. Describe the personal growth and effectiveness of the counselor
3. Write a note on “Cognitive approach”
4. Explain the counselling process
5. Examine the need and importance of group counselling

**(5x5=25)**

**470E2320 – NGO MANAGEMENT**

1. Explain the brief history of voluntary sector in India.
2. Describe the formation of NGOs
3. State the importance of fund raising in voluntary organizations
4. Explain the functions and purpose of extension teaching
5. List out the procedure for conduction group discussions

**(5x5=25)**

**470E2330 – COMMUNITY DEVELOPMENT**

1. Narrate the objectives of community development
2. Explain the land reforms in India
3. State the importance of planning for urban community development
4. Examine the role of town panchayats in urban community development
5. Describe the contribution of NGOs to be urban community development

**(5x5=25)**

**470E2340 – HUMAN RESOURCE MANAGEMENT**

1. Explain the nature and scope of HRM
2. List out the steps in selection
3. Explain the various job evaluation methods
4. What are the different techniques of performance appraisal?
5. Suggest ways to make quality circles more effective.